



2018 JAIL INFORMATION

Housing Information * Booking & Charge Statistics * Jail Incidents
Inmate Services * Courts & Transportation Unit
Community Work Program * Medical Unit
Financial Reporting * Jail Staffing * Jail Needs/Maintenance
Operational Improvements

IC 36-2-13-12. Sec. 12.

(b) The Sheriff shall file with the county executive an annual report of the condition of the county jail and any recommended improvements in its maintenance and operation. The report shall also be filed with the county auditor and maintained as public record.

As added by Acts 1980. P.L. 212. SEC. 1.

HOUSING INFORMATION

1. The rated capacity of the LaPorte County Jail is 368 beds.
 - a. The jail inmate population was over 368 for 71 days in 2018.
 - b. The average daily inmate population count was 348 in 2018.
 - c. The highest one-day population of inmates was 394 / lowest was 294 in 2018.

BOOKING STATISTICS

	Number	Percentage
Total Detainees	4524	100.00%
Adult Males	3259	72.04%
Juvenile Males	10	0.22%
Adult Females	1255	27.74%
Juvenile Females	0	0.00%
Adult Unknown	0	0.00%
Juvenile Unknown	0	0.00%

Population Origin (Based On Billing)

Parole Hold – DOC	13	0.29%
IN Dept of Correction	85	1.88%
HEA 1006 – DOC F6 Felons	4	0.09%
United States Marshal	14	0.31%

Percentage of Population by Race or Ethnic Origin

White Male	2055	45.42%
White Female	830	18.35%
African American Male	1005	22.21%
African American Female	353	7.80%
Hispanic Male	158	3.49%
Hispanic Female	46	1.02%
Native American Male	7	0.16%
Native American Female	8	0.18%
Indian Male	3	0.07%
Indian Female	0	0.00%
Asian Male	7	0.16%
Asian Female	2	0.04%
Unknown Male	34	0.75%
Unknown Female	16	0.35%

Total Number of New Admissions/Releases

Admissions	4524
Releases	4184

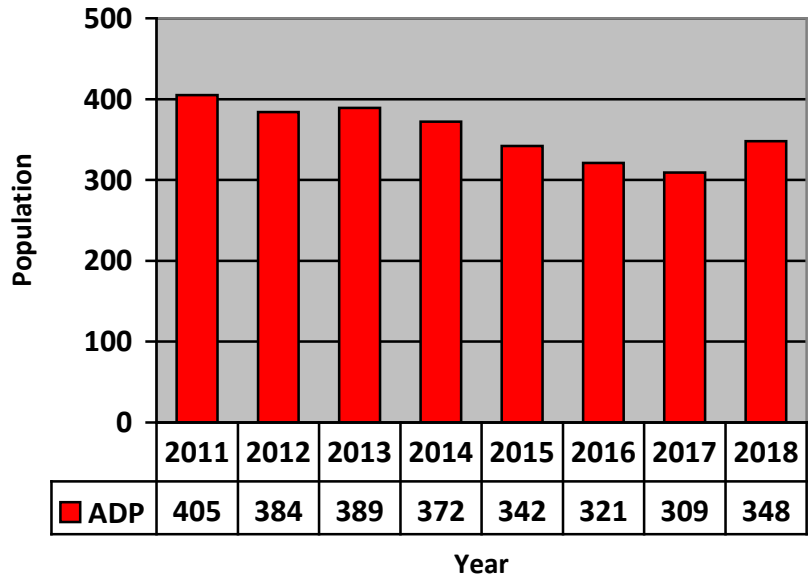
Top Ten Offenses

OFFENSE DESCRIPTION	COUNT
FAILURE TO APPEAR	938
REVOC/SUSP/SENT	842
OPER WHILE INTOX – MISD.	520
WANTED OTHER DEPT.	501
THEFT – MISD.	267
THEFT – FEL.	185
BATTERY – MISD.	183
DRIVING WHILE SUSP.	181
RESISTING LAW ENFORCEMENT (M)	166
DISORDERLY CONDUCT	159

AVERAGE DAILY POPULATION

Year	2011	2012	2013	2014	2015	2016	2017	2018
Average Daily Inmate Population	405	384	389	372	342	321	309	348
Increase/Decrease Since Prior Year		-21	+5	-17	-30	-21	-12	+39
Percent Increase/Decrease Since Prior Year		-5.19%	+1.30%	-4.37%	-8.06%	-6.41%	-3.74%	+12.15%
Increase/Decrease Since 2011		-21	-16	-33	-63	-84	-96	-57
Annual Percent Increase/Decrease Since 2011		-5.19%	-3.95%	-8.15%	-15.56%	-20.74%	-23.70%	-14.07%

Average Daily Population 2011-2018



JAIL IN-CUSTODY DEATHS

In 2018, the La Porte County Jail had zero (0) in-custody related deaths.

MAJOR DISTURBANCES

There were no major disturbances in 2018.

NUMBER OF ESCAPES

There were no escapes in 2018.

JUVENILES BOOKED INTO JAIL

Males	10
Females	0

INMATE SERVICES

La Porte County Jail Programs and Services

The following are Programs and Services offered at the La Porte County Jail to assist with enhancing one's character and lifestyle. These programs are monitored and coordinated by the Director of Treatment Services. These programs are facilitated by community volunteers that have been cleared through the County's screening system and have a desire to support those struggling with various interpersonal issues.

- **Substance Abuse Class:** This program is for court-ordered females and males. This class is a collaborative effort sponsored by the La Porte County Judicial System and La Porte County Sheriff's Department. It is a 28-day, 56-session in-house closed treatment program facilitated by an addiction counselor of Swanson Center Community Mental Health Center. This class is the first of the three-phase intensive substance abuse classes offered by Swanson Center. Successful completion of this on-site class constitutes a court order to complete the outpatient phases two and three of the class. The class requires a \$100.00 evaluation fee using the Indiana Assessment and Needs Survey. Once evaluated, and if they meet the criteria for the class they are ordered to pay a \$450.00 fee for the class and material. The court determines if any referrals are indigent and fees may need to be waived.
- **AA/NA Groups:** This is an open-ended group offered to both men and women who have not been court-ordered to the Substance Abuse class that are struggling with addiction. This is a voluntary class facilitated by volunteers from the YANA Club.
- **Counseling:** This is a service that is offered upon request to detainees needing brief solution-focused interventions to manage their moods and thoughts. This service is conducted by the on-site Treatment Services Director and any Master-level interns.
- **Foundations of Successful Living:** This is an open-ended 12-week class for both males and females facilitated by one of our volunteer Pastors. Several different topics are studied, processed, and outlined as it relates to positive communication, healthier relationships, life goals, and breaking negative generational cycles.
- **Juvenile Educational Coordination:** This is a collaborative effort for special educational students that are still registered as full-time students with the local community school systems. The school's special educational department provides staff to conduct on-site supportive educational services.
- **La Porte Literacy Coalition:** This service provides numerous spiritual, inspirational, self-help books, and material on a bi-monthly basis to all detainees. This service is provided on a volunteer basis by the La Porte Ministerial Association.
- **Moral Recognition Therapy (MRT) Class:** This is an open 10-week systematic class that focuses on changing beliefs, behaviors, and habits related to substance abuse and re-entering back into society. This class and material is facilitated by a certified instructor

volunteer through a self-help treatment grant funded by La Porte County Drug Free Partnership.

- **Spiritual Consultation:** This service provides non-denominational and denominational individual sessions focusing on supporting the inner spirituality. This service is offered upon request of the detainee.
- **Women's Character Studies:** This is an open-ended mentoring group facilitated by the certified MRT facilitator to assist women with defining their character, morals, values, how to improve them, and practice them.
- **Women's Coping with Anger Class:** This is an open class offered to females on an as needed basis and facilitated by a certified volunteer. This class is a cognitive behavior class to assist participants in managing their feelings, behaviors, and practice outlets in a healthier way.

COURTS AND TRANSPORTATION DIVISION

The Courts and Transportation Division is tasked with transporting inmates to and from court, sometimes transporting inmates to and from the Indiana Department of Correction (DOC) and other facilities, administering video arraignments, performing applicant investigations for potential employees, administering the Disciplinary Hearing Board per Indiana Adult Disciplinary statutes and serving arrest warrants. The unit services all five (5) courts in LaPorte County; three (3) of which are located in Michigan City.

The unit stats for 2018:

TRANSPORTATION

1. Transported a total of 1,793 inmates to court.
2. Administered video arraignment for 4,920 inmates.
3. Traveled 11,597 total miles for other related transports (DOC, other county jails, etc.)

DISCIPLINARY HEARING BOARD

1. The Disciplinary Hearing Board heard approximately 388 hearings in 2018.

WARRANT SERVICE

1. The Division served a total of 256 arrests warrants during 2018.

COMMUNITY WORK PROGRAM (CWP)

The Community Work Program was supervised in 2018 by Administrative Deputy Jim Jackson. The program is manned by 2 - 5 inmates daily. Various tasks are performed in the community for the following not-for-profit organizations (this is not an all-conclusive list):

- La Porte County Fair
- La Porte Jaycees
- La Porte County Parks Department
- La Porte City Parks Department
- La Porte County Highway Department
- La Porte County Offices
- Low "Waterford" Cemetery
- Pioneer Cemeteries
- La Porte County Sheriff's Office Firearms Training Range
- Michigan City Airport
- Michigan City Courthouse
- American Red Cross
- Heckman Cemetery
- La Porte County Solid Waste Program
- Snow Removal
 - Around County Complex
 - For senior citizens when requested
- La Porte County 4-H
- La Porte County Home
- La Porte County Building Maintenance
- La Porte County Sheriff's Office K-9 Training Area
- La Porte County Fair Board
- Michigan City Salvation Army

A total of 5,199 hours was worked by the inmates and Administrative Jail Deputy Jackson in 2018. At the minimum wage of \$7.25 per hour, the total value in man hours was \$37,692.75. 2018 was Administrative Deputy Jackson's first full year of being in this position, which were big shoes to fill left by Administrative Deputy Bobby Blair. We feel that Deputy Jackson has picked up where Deputy Blair has left off. He shows extreme dedication to the department and this program.

MEDICAL UNIT

All jails and correctional facilities are required by law to provide medical care to inmates, even for pre-existing conditions. All legal avenues are being used by the medical unit to defray the cost to the taxpayers of this medical care. These avenues include:

- claims filed with the inmate's health insurance company (when available),
- claims filed with Medicaid/HIP (when applicable),
- reimbursement from the Department of Correction (when applicable),
- \$15.00 per visit fee for being examined by the doctor,
- \$15.00 fee for prescription medications,
- \$5.00 for over-the-counter medications,
- \$15.00 fee for unnecessary requests to see a nurse,
- \$15.00 fee to see the dentist.

Following are the approximate medical costs for the years 2015 - 2018 for providing medical care to the inmates:

Year	2015	2016	2017	2018
Medical Costs	\$441,444	\$471,779	\$673,463	\$839,021

DEPOSITS TO GENERAL FUND

A total of \$76,040.12 was deposited to the general fund in 2018. The breakdown is as follows:

	Billed	Collected
Housing DOC Inmates	\$92,577.00	\$60,845.00
Housing USMS Inmates	\$1,280.00	\$1,280.00
Medical DOC Inmates	\$11,326.49	\$5,365.59
Inmate Medical Co-Pays	\$35,123.87	\$12,326.74
Restitution by Inmates for Damaging Jail Property	\$9,322.74	\$1,588.38
Total	149,630.10	\$76,040.12

JAIL STAFFING

Seventy-seven (77) employees comprise the staff of the LaPorte County Jail. Staffing assignments are as follows:

- | | |
|-----------------------------------|----|
| 1. Administrative | 4 |
| 2. Operations | 53 |
| 3. Inmate Classification | 1 |
| 4. Administrative Deputies | 3 |
| 5. Community Work Program | 1 |
| 6. Director of Treatment Services | 1 |
| 7. Courts and Transportation | 6 |
| 8. Information Technology | 1 |
| 9. Director of Food Services | 1 |
| 10. Part-time Cooks | 6 |

Shift Operations

In 2018, the Jail Staff operated at less than full capacity throughout most of the year. The result was that \$258,000.00 dollars were spent in overtime monies. This amount was a decrease from the previous year. The staff operated at less than full capacity and a total of 19 new

employees were hired. In addition, some of the overtime costs were created by medical emergencies, illnesses, FMLA and inmate transports. Some of the vacancies were caused by Jail Deputies being hired by the La Porte County Sheriff's Office as a Merit Deputy or by other agencies as a law enforcement officer. This demonstrates that the La Porte County Jail continues to provide training and quality performance that prepares our deputies for career advancement. Other vacancies were created by Jail Deputies who resigned for various reasons.

Medical Unit

Advanced Correction Healthcare (ACH) is the Jail's contracted medical healthcare provider with 152 nursing hours and four (4) physician hours weekly. ACH continues to recruit, hire, and supervise nurses within the Jail.

A Jail Deputy is assigned to the Medical Unit to provide additional security and conduct medical relate transports.

Medicaid/HIP Applications

Part-time Administrative Assistant Sarah Fish has been submitting applications to the FSSA for qualifying inmates. What qualifies an inmate is based on four main factors: when the length of stay in the County Jail is 30 days or greater, the inmate's age is between 19 and 64 years of age, the inmate must be an Indiana resident, and they do not already have health insurance or Medicaid.

In 2018, 175 Medicaid applications were submitted. Medicaid will now pay for 90% of any inmate's overnight stay in a hospital in qualifying situations. The County Commissioners previously signed an FSSA contract on March 2, 2016 for the County to receive reimbursement.

Inmate Classification

The La Porte County Sheriff's Office is responsible for the housing and supervision of inmates in the Jail.

The Jail currently has one (1) Jail Deputy that performs classification duties full-time. Booking Jail Deputies are also trained in classification for initial inmate placement upon book in. This helps keep the holding cells in Processing clear for new intakes. It is a future goal to train and add additional classification Jail Deputies to each shift, to create a classification team.

Inmate classification is a huge issue in corrections. The purpose of classification is to recognize inmates that can be housed together versus those who cannot. The principal is to keep the predators separated from the prey. The system works quite well in preventing inmate problems such as fights, extortion, rapes, etc.

TRAINING

In 2018, the employees of the Jail Division received 5,746.25 hours of training. This number equates to an average of 80.93 hours of training received per employee. The state-

minimum requirement for annual training hours is 16. A total of 19 new jail employees were hired in 2018. The new employees received a total of 3,260 hours of training prior to working a duty assignment by themselves. This number equates to an average of 171.50 hours of training received per new employee. The state-minimum requirement for new officer on-the-job training hours prior to working a post on their own is 80.

JAIL KITCHEN

The Kitchen in the Jail is staffed by one (1) Director of Food Services and budgeted for six (6) part-time kitchen cooks. However, throughout 2018, the kitchen staff operated with less than the budgeted six (6) part-time cooks for various reasons. In addition to the employees, approximately five (5) to seven (7) inmate trustee workers provide work-related services within the kitchen. In addition to the meals that are prepared and provided to the inmates in the Jail, the Kitchen staff is also responsible for providing meals for La Porte County Community Corrections.

In 2018, a total of 13,898 meals were prepared for La Porte County Community Corrections. In 2017, a total of 336,170 meals were prepared for inmates being held in the La Porte County Jail. Thus, a total of 350,068 inmate meals were prepared in 2018 by the La Porte County Jail Kitchen and staff.

JAIL NEEDS/MAINTENANCE

The Maintenance Department took on many projects throughout the Jail during 2018. A team of two-three maintenance employees are assigned to address matters that arise in the jail. This greatly assists with the maintenance demands of the jail and addressing them in a timely fashion.

1. In 2018, there were 1,261 work orders submitted for repairs within the jail. In comparison, in 2017, there were 1,445 work orders submitted for repairs within the jail.
2. The Integrator Door System is failing. It needs regular maintenance by our IT Systems Technician and Stanley Convergent Security Solutions. When the system goes down, it requires our Supervisors to use keys to access every door in the Jail. It can go down for hours, sometimes days at a time. One day the system will expire and never recover. It will need replaced and the estimated installation time could be up to one year. It is prudent to replace the system before it expires completely.
3. Tile in some of the hallways is not adhering to the floor. We have obtained two separate quotes to repair these hallways. However, we have not completed the projects due to prioritizing our needs based on available funds.
4. Heating and cooling have always been an issue. It takes too long for the temperature to adjust. Certain areas of the jail are either too cold or warm, depending on the weather. Staff continuously test the temperature in all areas of the jail and makes necessary adjustments. County Maintenance continues to attempt to resolve these issues and they are making great strides in the right direction.
5. The Indiana Sheriffs Association has recommended that all Jail camera recording devices extend their recording capabilities to 180 days. The Jail's current DVR system holds up

to 60 days of footage. The process to upgrade the DVR storage abilities will be very expensive. Options are being explored.

6. Showers in both the male and female infirmaries are inoperable due to poor design. Water is not directed to the floor drain because the floor was not leveled properly, and a shower edge or lip is not present. Water runs out of the shower areas and into the living areas of the infirmaries. DLZ has been notified and they are still working on a repair plan.
7. The foam padding in TH-02 needs to be replaced. The bottom of the door is exposed creating safety risk to mental health inmates. Hamilton County Jail has a reputable contractor. The contact information has been obtained but we have not completed the project due to prioritizing our needs based on available funds.
8. The Jail Administration door needs some attention. The manual lock constantly malfunctions. A key fob system would remedy this issue. Additionally, when the door opens it extends out to the catwalk between the courthouse and complex building posing a safety risk to the public walking by. A plan has been established with Maintenance to install a glass enclosure to shield the door and entry area from rain water, which floods the offices and entry way from time to time. This enclosure would also satisfy the safety hazards posed by the door operation.

OPERATIONAL IMPROVEMENTS

At the beginning of 2018, EMA concluded their installation of the 800 MHz radio system in the Jail. The system is fully operational, and each Deputy was issued a new 800 MHz radio.

In September of 2018, an additional investigative feature was added to the Securus phone system. This feature was added at the cost of the inmates and provides a new dimension to the investigative process using inmate telephone calls. It also reduces the amount of inmate PIN theft investigations done by jail staff. The Investigative Pro feature has not only been beneficial to the La Porte County Sheriff's Office investigations, but it has been extended to outside agencies in the region to benefit their investigative operations. Securus also installed telephones in the temporary holding cells to replace the use of cordless phones. This saves time for our Jail Deputies since they do not have to pass out and monitor the use of the cordless phones any longer. The cordless phones were constantly breaking and causing issues. Securus installed the new phones at no cost to the County.

An additional DVR system was added to the lobby area of the Sheriff's Office. Four cameras with recording capabilities were added for extra security. In an effort to accommodate the Indiana Sheriffs Association recommendation, this DVR will record between 120-180 days and was paid for by the Commissary Fund.

Temperature sensors were installed in the technology rooms and kitchen coolers to monitor extreme temperature fluctuations. This has already helped prevent thousands of dollars in loss of equipment and inventory in both areas.

By the end of 2018, the Department purchased 67 new TASERS to replace out-of-warranty equipment. The TASERS were issued to all qualified officers in both the Merit and Jail Divisions. A portion of the invoice was paid from the Commissary Fund.


Because of understaffing proven by a prior staff analysis study, additional stressors and demands are placed on the employees of each shift all while continuing to work in an increasingly dangerous environment. As previously mentioned, 19 new officers were hired in 2018 and the Jail Division was at full staff by the end of 2018. Many of the 19 new deputies were referred to us from our current staff. We feel this has given the deputies an identity and input in the progress we are attempting to achieve.

In August of 2018, the Administrative framework was redesigned. Sgt. Steve Oliver was promoted to Assistant Jail Commander of Personnel in addition to his current role as Training Coordinator. Sgt. John Wilcher remained in the Assistant Jail Commander position with his duties streamlined towards Jail Operations. The two Assistant Jail Commanders work in collaboration to address both operational and personnel issues. The addition of an Administrative Training Deputy position allowed for Sgt. Oliver to focus on personnel while overseeing the Training Program. Deputy Michelle Allen was appointed as the Administrative Training Deputy. She assists with the training program as well as daily shift operations.

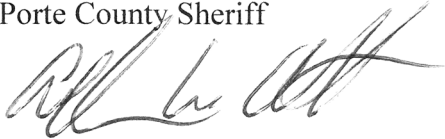
Throughout the year, a new recognition program was developed by one of our Jail Deputies. Deputy Kendra Clingenpeel developed the High Five Award program where employees can enter their peers in a drawing to receive recognition for a hard day's work, team effort, leadership qualities, or an overall appreciation for what their co-workers do on a daily basis. This program has gained popularity amongst officers which has been shown by the number of recognition entries increasing monthly. We are very proud of Deputy Clingenpeel for pioneering this idea.

Overall, the focus of 2018 was on the Jail Deputies. We worked to give them the proper tools and manpower to do their job efficiently and effectively. We hope that 2019 will be even better.

Respectfully Submitted,



John T. Boyd
LaPorte County Sheriff



Captain Allen W. Ott
Jail Commander

Cc:

Circuit Court Judge
State Jail Inspector
La Porte County Commissioner President
La Porte County Council President

La Porte County Prosecutor
La Porte County Auditor
File